

Warehouse Store Person (Broadmeadows)

Rollease Acmeda

Melbourne – Northern Suburbs

Manufacturing, Transport & Logistics – Warehousing, Storage & Distribution

Full time

Rollease Acmeda is a leading innovator in precision hardware, specialised fabrics and premium motorisation for the development of interior and exterior window covering systems. We strive to provide comfort, energy savings and safety with our light management and shading solutions using cutting-edge technology, highly engineered systems and advanced automation. We are passionate, customer focused, innovative and action-oriented people, who for over 40 years have designed and delivered exceptional products keeping us at the forefront of market leading design.

We are seeking a Store Person to join our Warehouse team in Broadmeadows. This position is responsible for both inward and outward stock movement including receiving, picking and packing of orders and dispatch, whilst maintaining accuracy and integrity of the store's inventory records including all associated documentation and record keeping.

Responsibilities of this role include:

- Receiving, unpacking, and storing of incoming goods
- Accurately picking, packing, and dispatching orders
- Operation of forklift for material movement, loading and unloading of delivery vehicles.
- Creating delivery labels and paperwork
- Inventory control
- Maintaining a clean, tidy, and safe working environment

To be considered for the role you must possess the following skills & traits:

- Excellent communication skills
- Highly motivated and physically fit
- Good organisation and time management skills
- Good attention to detail
- Basic computer literacy
- Exhibits and leads by example the Company Core Values of being **Customer Focused, Innovative, Action Oriented, and Passionate.**

Please note that heavy lifting up to 40kg is required.

The successful applicant must have the ability to learn quickly and be able to think quickly when faced with a challenge. Sound attendance is important as you will be a crucial part of the Warehouse team.

If you believe you possess the skills and experience to succeed in this role, please apply by contacting HR on humanresourcesau@rolleseaacmeda.com

All applications will be treated with the strictest confidence.