

## Warehouse Store Person (Broadmeadows)

Rollease Acmeda

Melbourne – Broadmeadows

Immediate start available, Supportive Team Environment

Manufacturing, Transport & Logistics – Warehousing, Storage & Distribution

Fulltime Position, Monday – Friday, 8:00am – 4:00pm (Single shift operation)

Overtime available

Rollease Acmeda is a leading innovator in precision hardware, specialised fabrics and premium motorisation for the development of interior and exterior window covering systems. We strive to provide comfort, energy savings and safety with our light management and shading solutions using cutting-edge technology, highly engineered systems and advanced automation. We are passionate, customer focused, respectful, innovative and action-oriented people, who for over 40 years have designed and delivered exceptional products keeping us at the forefront of market leading design. We are seeking a Store Person to join our Warehouse team in Broadmeadows. This position is responsible for both inward and outward stock movement including receiving, picking and packing of orders and dispatch, whilst maintaining accuracy and integrity of the store's inventory records including all associated documentation and record keeping.

### Responsibilities of this role include:

- Receiving, unpacking, and storing of incoming goods
- Accurately picking, packing, and dispatching orders
- Operation of forklift for material movement, loading and unloading of delivery vehicles.
- Creating delivery labels and paperwork
- Inventory control
- Maintaining a clean, tidy, and safe working environment

### To be considered for the role you must possess the following skills & traits:

- Warehouse and pick packing experience
- Forklift Licence (Desirable)
- Excellent communication skills
- Highly motivated and physically fit
- Ability to lift up to 25kg
- Good organisation and time management skills
- Good attention to detail
- Basic computer literacy
- Exhibits and leads by example the Company Core Values of being **Customer Focused, Innovative, Action Oriented, Passionate and Respectful.**
- Assistance Obtaining a Forklift Licence & Training Provided for right candidate

The successful applicant must have the ability to learn quickly and be able to think quickly when faced with a challenge. Sound attendance is important as you will be a crucial part of the Warehouse team.

Please note successful candidates will be subject to reference checks and a pre-employment medical, including a drug and alcohol screen.

If you believe you possess the skills and experience to succeed in this role, please apply by clicking on the SEEK Apply icon as soon as possible.

All applications will be treated with the strictest confidence.  
We look forward to receiving your application.



*Rollease Acmeda is an Equal Opportunity Employer and prohibits discrimination and harassment of any kind. We're committed to the principles of equal employment and gender equality opportunities. We aim to recruit a diverse range of people with a diverse range of talents.*